

JOINT PLANS PANEL

**Meeting to be held in 6 & 7 - Civic Hall, Leeds on
Thursday, 26th July, 2018 at 1.30 pm**

MEMBERSHIP

Councillors

**Councillor Barry Anderson
Councillor Salma Arif
Councillor David Blackburn
Councillor Kayleigh Brooks
Councillor Colin Campbell
Councillor Peter Carlill
Councillor Andrew Carter CBE
Councillor Dan Cohen
Councillor Dawn Collins
Councillor Mark Dobson
Councillor Al Garthwaite
Councillor Matt Gibson
Councillor Jacob Goddard
Councillor Ronald Grahame
Councillor Caroline Gruen
Councillor Peter Gruen
Councillor Sharon Hamilton
Councillor Julie Heselwood**

**Councillor Andy Hutchison
Councillor David Jenkins
Councillor Asghar Khan
Councillor Thomas Leadley
Councillor Richard Lewis
Councillor James McKenna
Councillor Elizabeth Nash
Councillor Denise Ragan
Councillor Kevin Ritchie
Councillor Simon Seary
Councillor Mohammed Shahzad
Councillor Jackie Shemilt
Councillor Fiona Venner
Councillor Paul Wadsworth
Councillor Neil Walshaw
Councillor Angela Wenham
Councillor Gerald Wilkinson
Councillor Paul Wray**

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			ELECTION OF THE CHAIR To formally nominate the Chair for the meeting	
2			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded) (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)	
3			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows	

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4			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)	
5			DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
6			APOLOGIES FOR ABSENCE	
7			MINUTES - 30TH NOVEMBER 2017 To confirm the minutes of the meeting held on 30 th November 2017 as a correct record.	1 - 8
8	All Wards		END OF YEAR PERFORMANCE REPORT The report of the Chief Planning Officer provides the Joint Plans Panel with the planning services annual report, which covers planning performance and activity for the period 2017-18. (Report attached)	9 - 24
9	All Wards		PUBLISHING COMMENTS ON PUBLIC ACCESS The report of the Chief Planning Officer is to inform members of the new process the service intends to implement in relation to online publishing of public comments made on planning applications as part of the notification process. (Report attached)	25 - 30

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10	All Wards		PLANNING PROTOCOL- JOINT WORK WITH THE CHAMBER OF COMMERCE The report of the Chief Planning Officer is to update members on the progress of the draft planning protocol which was agreed to be developed between the Council and the Leeds Chamber of Commerce. The draft protocol is attached for member consultation and comments. (Report attached)	31 - 38
11	All Wards		LOCAL ENFORCEMENT PLAN The report of the Chief Planning Officer is presented to Joint plans Panel Members for endorsement and agreement to the local enforcement plan as a working document for the service. (Report attached)	39 - 52
12	All Wards		ANNUAL BUILDINGS AT RISK REPORT The report of the Chief Planning Officer is to inform Joint Plans Panel of Buildings at Risk and the efforts that are being made to address this issue by securing emergency repairs and securing new uses. (Report attached)	53 - 66
13	All Wards		MEMBER TRAINING The report of the Chief Planning Officer describes the planned learning and development opportunities for elected members in 2018-19 in relation to planning and development and asks members for suggestions of further topics and areas for training to be provided. (Report attached)	67 - 70
14			DATE AND TIME OF NEXT MEETING The next meeting of the Joint Plans Panel will be on Thursday 29th November 2018, at 1:30pm	

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			<u>Third Party Recording</u> Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	